



St Anthony's School

Supervision of Children on School Grounds Policy

Written: 2018

Review Date: 2021

Vision Statement

Growing in Faith Building Knowledge Working for Justice

Mission Statement

St Anthony's Catholic School is a community of learners who through inquiring minds and reflective hearts celebrate and nurture a love of God, each other and creation to become the good news for the world.

In this mission we are guided by Catholic Social Teaching Principles.

PURPOSE OF THIS POLICY

St Anthony's School exists for the education and care of children from within the Catholic Community, and, we accept children of all denominations and faiths. We are a welcoming community with a declared option for the disadvantaged and those in need.

We have legal and moral duty to take reasonable measures to protect the safety and wellbeing of our students. In order to provide for this we have procedures in place to allow for students to be supervised during the school day.

This policy is designed to support and assist families in the education of their child, informing them of the procedures and process. This clear information outlines our schools supervision of children on school grounds and the parent's commitment to supporting this policy. By enrolling a child at our school parents agree to support our school's policies and procedures.

SCOPE

This policy addresses typical school open hours, 8.30am – 3.30pm. The school gates are locked during the day and reopened at 3pm. Any one entering the school during 9am – 3pm is expected to come through the front office. We are a locked and secure school site.

Our Out of Hours School Care (OSHC) provides a high level of supervision, education and care. Staffing is arranged in advance it is not always possible to include other children for extended periods of time.

It is expected that all children (school children or others) on the school grounds outside of school hours are; in OSHC, training for sport with their coach or are with their parent.

We aim to develop effective procedures across the school and to support and maintain high standards within the school and the wider community.

GENERAL GUIDELINES

Gates open at 8.30am each morning it is not safe for children to be left unattended at the school gate prior to this time.

School gates are opened from 8.30am – 9.10am and from 3.00pm – 3.30pm Access to the school outside of these hours is through the front office.

Out of School Hours Care (OSHC) is available to families from 7.15am-8.30am and from 3.15pm – 6.00pm. Children not directly under parent supervision during these hours must be in OSHC.

Staff yard supervision is from 8.30am – 8.50am, 11.00am-11.25am, 1.00pm-1.35pm and the front gate is supervised from 3.15pm – 3.30pm.

Children in the school yard out of supervised hours will be taken to OSHC and a fee will be charged.

Children who are not picked up by 3.30pm will be taken to OSHC unless other arrangements have been made. A fee will be charged.

Child protection and safety is paramount, policies such as this better enable us to keep all children safe.

Before and After School

- Outside of staff yard duty hours there is no supervision in the school yard.
- Children are not to play on or with equipment before or after school without the direction supervision of school staff.
- The school entry gates are locked at 3.30pm, exit through the front office

During the School Day

As identified the school yard is open to children and their families from 8.30am – 3.30pm on school days. The front office is staffed 8.30am – 4.00pm. The front gate and tennis court gate are open from approximately 8.30am – 9.15am and approximately 3.00pm – 3.30pm, outside of these times the school yard can only be entered through the front office.

The following is our daily routine:

- Recess: 11.00am-11.25am and Lunch: 1.00pm-1.35pm; teacher yard supervision is rostered, and this may include Education Support Officers supporting children with disabilities.
- The teacher on yard duty wears a high viz vest for easy identification for children.
- Yard duty supervision consists of constant roaming around the school yard, encouraging safe play practices and acceptable interactions.
- Staff on duty model the sun smart practice of wearing a hat during terms one and four.
- Staff on duty are firm and direct, there is no tolerance for unsafe play and mean behaviours.

After School Sport

- All children at school for sport training are under the supervision of their coach.
- Sport coaches are only responsible for the children listed in their team. Siblings cannot be supervised by the coach.
- Siblings of children who are with their parent during the training time are reminded that due to safety reasons children must remain with the parent and cannot access school equipment.
- Children are not to play on or with equipment before or after school without the direction supervision of school staff.
- The school entry gates are locked at 3.30pm, exit through the front office.

DEFINITION

A child/children with their parent outside of supervised hours must be sitting or standing with the parent. Play equipment and school equipment is not to be used. All rooms are out of bounds.

CONCLUSION

We trust that the rigor of our policy and procedures provides a safe and secure school site for our students. In working with families to meet the needs of our community we have taken many factors into consideration. By enrolling a child at our school parents agree to support our school's policies and procedures.